

PAOC Ka Chi Secondary School

加拿大神召會嘉智中學

School Circular No. 36 (2020-2021)

家長通告第三十六號 (2020 至 2021 年度)

【Online Parents Day】

【線上家長日】

26 February 2021

Dear Parents,

Our school is going to hold the Online Parents Day of this school year on 20 March 2021 (Saturday) through ZOOM, and you are cordially invited to attend. The schedule of that day is as follows:

Time	Programme
08:00 – 15:30	Class teachers meeting with parents and exchanging ways of nurturing children through ZOOM

Name: _____

Class: _____

Meeting Time : _____

ZOOM ID: _____

ZOOM Password: 2441

You are invited to meet with the class teacher at the above time. Please enter "Class + Student Name's + Parent" in the name column (your name), for example: 1F Chan Tai Man's parent. Since the class teacher will meet with the parents one by one, please wait patiently in the ZOOM waiting room. If you are not available during that time, please indicate the time most suitable for you on the reply slip, and have the slip returned on 5 March 2021 (Friday).

To have better communication between class teachers, parents and students, students **should** attend the interview together with their parents. Statements of results will be distributed to students on the first day they return to school for face-to-face classes after the Online Parents Day. Please forward the statements of results to the parents for signature. The signed statements must be returned to the class teacher for review on or before 16 April 2021. The statements will be returned to students after review. You may also indicate in the reply slip if you want to arrange a special interview with the Vice-principal, the Discipline Master, the Guidance Master or the SEN Coordinator if necessary.

You are also welcomed to visit our school and meet with the class teacher on any day, but please do make an appointment beforehand, so that we can make suitable arrangements.

Yours faithfully,



Principal Wong Wai Keung

PAOC Ka Chi Secondary School
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敬啟者：

本校於 2021 年 3 月 20 日(星期六) 舉行線上家長日，會面將以 ZOOM 形式進行，歡迎各家長出席，是日之程序如下：

時 間	內 容
08:00 – 15:30	班主任透過 ZOOM 面見各家長及交流教導方法。

學生姓名：_____ 班別：_____

會晤時間：_____ 會議 ID：_____ 會議密碼：2441

家長請於以上時間以會議 ID 透過 ZOOM 加入會議，屆時請在名稱欄(您的名字)中，輸入「班別+學生姓名+家長」，例如：1F 陳大文家長。由於班主任會逐一會見家長，請家長在 ZOOM 等候室耐心等待。如時間不便，請於回條上填寫最方便之時間，並於 3 月 5 日(星期五)或之前將回條交回。

為了讓班主任、家長及學生有更好的交流，學生**必須**陪同家長出席，一同會見班主任。學生成績表將於家長日後的首個面授天發給學生，請學生將成績表轉交家長簽署，簽妥的成績表須於 4 月 16 日或之前交回班主任審核，審核完後會將成績表發回學生保管。如有需要，家長亦可在回條上「✓」選擇約見副校長、訓導主任、輔導主任或特教組主任。

本校除邀請各位家長於家長日與班主任會面外，平日亦歡迎抽暇到校會談，但請先行預約，以便作出適當安排。

此致
貴家長

校長



謹啟

二零二一年二月二十六日

【Reply Slip 回條】

Dear Principal,

I have read and understand the details of School Circular No. 36 regarding **【Online Parents Day】**,
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敬覆者：

頃接家長通告第三十六號，藉悉 貴校有關**【家長日】**事宜，本人

- will attend the interview as scheduled time _____.
將會按編定時間_____出席面見。
- am not available at the scheduled time, and would like to change it to _____.
將不能按編定時間出席，並希望改於_____出席面見。
- cannot attend the Parents Day.
未能抽空出席家長日。
- would like to make a special arrangement with the following person:
希望約見以下人士：
- | | |
|--|----------|
| <input type="radio"/> Vice-Principal Ms Tan Sze Chi | 陳思慈副校長 |
| <input type="radio"/> Vice-Principal Ms Chan Choi Ha | 陳彩霞副校長 |
| <input type="radio"/> Discipline Master Mr Lo Chi Kin | 老志堅訓導主任 |
| <input type="radio"/> Guidance Master Ms Lam Fung King | 林鳳瓊輔導主任 |
| <input type="radio"/> SEN Coordinator Ms Yau Chung Man | 丘仲雯特教組主任 |

此覆

加拿大神召會嘉智中學校長

Name of Student	學生姓名	:	_____
Class	班 別	:	_____
Class Number	學 號	:	_____
Name of Parent	家長姓名	:	_____
Signature of Parent	家長簽署	:	_____
Date	日 期	:	_____