

PAOC Ka Chi Secondary School
加拿大神召會嘉智中學

School Circular No. 16 (2020-2021)
家長通告第十六號 (2020 至 2021 年度)

**【 ZOOM Lessons and Online Learning Arrangements for
Physical and Aesthetic Courses 】**
【 體藝課程網上實時教學及網上學習安排 】

23 October 2020

Dear Parents,

Due to the epidemic, the Bureau of Education announced the suspension of all after-school activities. Since the Physical and Aesthetic Courses of the junior form are included in the regular school curriculum, in order to resume students' normal study lives and activities, the school will begin ZOOM lessons and online learning for Physical and Aesthetic Courses starting from 4 November. Students are expected to learn and practice the content of their chosen courses through online learning (the courses allocation results are distributed earlier). Online Physical and Aesthetic Courses teach practical skills and theories mainly, and some courses will have some simple physical trainings as well.

1. ZOOM lessons

(a) Date: Starting from 4 November 2020, every Day III

Time: 15:00-16:15

Lessons arrangement

- (i) Students must log into ZOOM according to their assigned courses.
- (ii) ZOOM Meeting IDs are as follows:

Name of Courses	Zoom Meeting ID	Password
Basketball	454 203 7945	2441
Volleyball	825-924-6122	
Badminton	250-155-0658	
L & M race	641 969 6919	
Football	974-652-9898	
Archery	331 575 0956	
Vocal	602-860-3268	
Dance	764 120 1778	
Guitar (basic)	557 024 9414	
Guitar (advanced)	765 348 8809	
Illustration	993 606 7038	
Piano	554-718-8389	
Creative Art	797 034 1628	

(b) Classroom procedures

- (i) Students must join the ZOOM lessons on time.
- (ii) If students need to take sick leave, please contact the school at 14:00-14:30 and submit the parents letter to the class teacher when they attend the school.
- (iii) If students need to take casual leave, please submit parents letter to the class teacher

at least three days before.

- (iv) Students are recommended to use a computer or iPad for ZOOM lessons.
- (v) Students enter "ZOOM Meeting":
 - "Join a Meeting" → Enter "Meeting ID" → Enter "Join with a personal link name"
 - The meeting ID is indicated on the timetable.
 - "Join with a personal link name" : The name must be class + class number + English name (e.g. 1F 2 Chan Tai Man)
- (vi) Students should enter the "ZOOM Meeting" on time.
- (vii) Students must turn on the video during meetings.
- (viii) Students should turn off the audio signal connection while listening to the lesson, and turn it on when speaking.
- (ix) During the lesson, students should prepare textbooks and required stationery.
- (x) Students in the courses of Physical Education must wear neat school sports uniform.
- (xi) Students should strictly abide by discipline, follow teachers' instructions and concentrate during the lessons.

(c) Technical support arrangements

- (i) Students can borrow iPads from schools if necessary.
- (ii) If you have any technical problems, please contact the school for assistance.
- (iii) For installation and usage of ZOOM, please see the video:
<https://youtu.be/xp3UnG1ROzU>.

2. Online learning arrangements for Physical and Aesthetic Courses

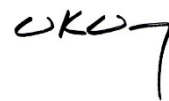
Starting from 4 November 2020, every Day III, until the Education Bureau announces that afternoon face-to-face classes are resumed.

Dates (Day III) :

November 2020	4, 18
December 2020	1
January 2021	6, 20
February 2021	3
March 2021	3, 17
April 2021	14, 28
May 2021	12, 26

For enquiries, please contact Ms. Wong KF at 2441 3818.

Yours faithfully,



Principal Wong Wai Keung

PAOC Ka Chi Secondary School
加拿大神召會嘉智中學

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敬啟者：

因應疫情關係，教育局宣佈暫停所有課後活動，由於本校初中的體藝課程列入於正規課節內，為回復學生正常的學習生活及活動，學校將於 11 月 4 日開始，為學生安排體藝課網上實時教學及網上學習，希望學生能透過網上學習，認識及練習其所選擇的課程內容（其所屬之課程已顯示於早前派發的「體藝課程編班結果通告」中），而網上體藝課堂內容主要是教授一些練習技巧及理論，部份課程亦會進行一些簡單的體能訓練。

1. 網上實時教學

(a) 日期：2020 年 11 月 4 日開始，逢每個 Day III

時間：15:00 至 16:15

課堂安排

- (i) 學生須按照其編配之課程進入 ZOOM。
(ii) 課程會議 ID 如下：

課程名稱	Zoom ID	密碼
籃球	454 203 7945	2441
排球	825-924-6122	
羽毛球	250-155-0658	
中長跑	641 969 6919	
足球	974-652-9898	
射箭	331 575 0956	
聲樂	602-860-3268	
舞蹈	764 120 1778	
結他基礎班	557 024 9414	
結他進階班	765 348 8809	
插畫藝術	993 606 7038	
鋼琴	554-718-8389	
創意藝術	797 034 1628	

(b) 課堂程序

- (i) 學生必須於指定上課日上課，亦須按時間表於每堂準時進行網上實時課堂。
(ii) 若學生上堂當天需請病假，請於當天 14:00-14:30 致電回校，事後回校時需要補回請假信並交給班主任。
(iii) 若學生需請事假，請於三天或之前，將請假信傳交給班主任。
(iv) 建議學生使用電腦或 iPad 進行 ZOOM 課堂。
(v) 學生進入「ZOOM 會議」：
➤ 「加入會議」 → 輸入「會議 ID」 → 輸入「使用會議名稱加會」

- 會議 ID 註明於時間表上。
 - 「使用會議名稱加會」：名稱須為班別+學號+英文姓名 (如：1F 2 Chan Tai Man)
- (vi) 學生請準時進入「ZOOM 會議」。
- (vii) 學生必須開啟視像。
- (viii) 學生於非發言時須關閉音訊，發言時才開啟。
- (ix) 上課時，學生應預備所需文具或用品。
- (x) 修讀體育系之學生，須穿著整齊的體育服裝上課。
- (xi) 於課堂中，學生需嚴守紀律，遵照老師 / 導師的指示，專心上課。

(c) 技術支援安排

- (i) 學生如有需要，可向學校借用 iPad。
- (ii) 如遇技術上問題，可致電學校尋求協助。
- (iii) 有關 ZOOM 安裝及使用方法，請參看影片：<https://youtu.be/xp3UnG1ROzU>。

2. 體藝課程網上學習日期

2020 年 11 月 4 日開始，逢 Day III，直至教育局宣佈回復下午面授課為止。

Day III 日期：

11 月	4、18 日
12 月	1 日
1 月	6、20 日
2 月	3 日
3 月	3、17 日
4 月	14、28 日
5 月	12、26 日

如有任何查詢，請致電 2441 3818 與黃金鳳老師聯絡。

此致
貴家長

校長



謹啟

二零二零年十月二十三日

【Reply Slip 回條】

Dear Principal,

I have read and understand the details of School Circular No. 16 regarding **【ZOOM Lessons and Online Learning Arrangements for Physical and Aesthetic Courses】**.

敬覆者：

頃接家長通告第十六號，藉悉 貴校有關 **【體藝課程網上實時教學及網上學習安排】**。

此覆
加拿大神召會嘉智中學校長

Name of Student	學生姓名	:	_____
Class	班別	:	_____
Class Number	學號	:	_____
Name of Parent	家長姓名	:	_____
Signature of Parent	家長簽署	:	_____
Date	日期	:	_____