

**PAOC Ka Chi Secondary School**  
加拿大神召會嘉智中學

**School Circular No. 42 (2019-2020)**  
家長通告第四十二號 (2019 至 2020 年度)

**【Deferral of Class Resumption on 20 April the Earliest】**  
**【延遲復課至最早 4 月 20 日】**

2 March 2020

Dear Parents,

In consideration of the development of the novel coronavirus epidemic, the Education Bureau decided that classes will continue to be suspended, with classes to be resumed on 20 April the earliest.

Please pay attention to the following arrangements:

1. During the class suspension period, the school remains open from 9:00am to 3:00pm.
2. Students should wear mask to go back to school and have temperature taken first.
3. The Education Bureau announced that written examinations of HKDSE subjects will commence as scheduled. STUDY LEAVE for F.6 students begins from 2 March 2020. Secondary 6 students are encouraged to continue their hard work so as to achieve the best results in the examinations. During the revision period, if students encounter any questions in any subjects, you are most welcomed to contact teachers for assistance.
4. Secondary 6 students can return to school (from 9:00am to 3:00pm) between 9 March to 13 March to collect the admission form and related materials.
5. For HKDSE Instructions and important matters, please visit the website of The Hong Kong Examinations and Assessment Authority ([http://www.hkeaa.edu.hk/mobile/tc/hkdse/admin/student\\_s\\_handbook/](http://www.hkeaa.edu.hk/mobile/tc/hkdse/admin/student_s_handbook/)). For your information, the school has specially produced a video for F.6 students, <https://www.youtube.com/watch?v=ZaKP0CBGtJ0>.
6. To achieve suspending classes without suspending learning, the school is adapting different learning modes. The school will hold "Reading Weeks" in class suspension Weeks 5 and 6 (2 March – 15 March). Students should read 2 of their favourite Chinese/English e-books and 2 English newspaper clippings on or before 15 March 2020. Please login to GOOGLE CLASSROOM ( <https://classroom.google.com> ), and read the details in the folder of "圖書館 ~ 閱讀雙週 / KC Library ~ Reading Weeks". Should students encounter any problems regarding using GOOGLE CLASSROOM, please watch the teaching video ( [https://youtu.be/QCX6YK27k\\_U](https://youtu.be/QCX6YK27k_U) ) or contact the school.
7. The school has designed a questionnaire to investigate the e-learning progress of students at home during the class suspension period. Parents are invited to complete the questionnaire so that the school has a better understanding on students' needs and can provide more effective supports. If your child has not completed the online learning materials, please encourage them to try their best to complete the assignments. We look forward to communicating closely with parents, should you have any questions, please do not hesitate to contact the class teachers. Students can also contact teachers or class teachers in the group created by the teachers.

8. During class suspension Week 7 (16 – 22 March), Week 8 (23 – 29 March), Week 9 (30 March – 3 April) and Easter Holiday (4 – 17 April), all subject teachers will upload online learning materials to GOOGLE CLASSROOM. (The school will upload online homework assignments on GOOGLE CLASSROOM or other platforms designated by teachers, while the previous use of GOOGLE DRIVE is suspended.)
9. The school will send a GOOGLE FORM questionnaire concerning student growth activities on 16 March 2020. Please remind students to complete and submit the form on or before 23 March 2020.
10. The submission deadline for the Student Grant application form is postponed to 21 April 2020. Please submit the form on time so the school can check the information as needed.
11. The official uniform changing date will be on 4 May 2020 (Monday). Students should wear neat summer uniforms to school thereafter. If needed, students may wear the specified school pullover with their summer uniforms. Before 4 May 2020, students may choose to wear summer or winter uniforms. For regulations on summer uniform and appearance, please refer to the school rules handbook and “Regulations on Students School Uniforms and Appearances (Summer)” given out to your child. Please remind your child to follow the regulations closely.

If you have further enquiries regarding the above arrangements, please contact the school at 2441 3818.

Yours faithfully,



Principal Wong Wai Keung

**PAOC Ka Chi Secondary School (2019-2020)**  
**【Regulations on Students School Uniforms and Appearances (Summer)】**

2 March 2020

(A) General Rules

The regulations on the school uniform and student appearance aim at training students to develop a tidy and simple life style. Students should strictly follow the regulations listed in students' handbooks and on this circular, and mind their appearance and personal hygiene. Trendy and fancy clothes are not encouraged.

(B) Rules on School Uniforms

Students must wear appropriate school uniforms required by the school. If required, students may wear school pullovers (refer to the samples printed on the student handbooks). Students should comply with the following rules:

**Boys:** white shirts, dark blue dress pants, black leather shoes, and short black socks.

1. Shirts: short-sleeved shirt with no prints or pleats. The pocket should be on the left top (without flap) on which the school badge is sewn. Buttons should not be on the pocket and collar. The back of the shirt should not be pleated.
2. School pants: deep blue straight pants in the same way as required by the school, long enough to cover the ankles, neither too short nor too long. Bell-bottom or tight bottom trousers are not allowed. Black belts of 1 inch width should be worn.
3. Footwear: black leather shoes with no heels. Shoe soles should not be braced with iron. Short black socks are acceptable except for "ankle socks" (leather boots, sandals, and flip-flops are not allowed).
4. Underwear: white vest without any parts exposed.

**Girls:** white shirts with checkered skirts (as stated in students' handbooks. Please note that there are two different styles for students in Forms 1 to 3 and for those in Forms 4 to 6), black leather shoes and long white socks.

1. Skirts should cover the knees halfway. Checkered tie should be neatly knotted. School badge should be sewn at an appropriate spot.
2. Black shoes with no heels. Plain long white socks should be worn (no leather boots, sandals or flip-flops).
3. Wear white underwear without any parts exposed.

(C) Appearance

(1) Hair should be neat and clean. It should not stand out:

**Boys:**

1. Plain and tidy hair style is required. No shaved heads, hair dyes, highlights, or hair styles that stand out.
2. Hair should cover neither the eyebrows at the front nor the ears on the side. While standing straight, hair at the back should not touch the collar. Sideburns should not be more than half the length of the ears
3. Students are not allowed to curl their hair. No hair dyes, highlights, hair sprays, hair gel or any such products that fixes the shape of the hair. No trendy styles.

**Girls:**

1. Hair on forehead should not cover eyebrows. Students with shoulder-length hair should be tied back as pony tails or worn in a bun with plain blue or black rubber bands.
2. Students are not allowed to curl their hair. No hair dyes, highlights, hair sprays, hair gel or any such products that fixes the shape of the hair. No trendy styles.
3. Hair should not be tied up into a bun above the head. Students cannot use any hair accessories.

(2) Accessories

1. Accessories: students should not wear any accessory such as rings, necklaces, bracelets, bangles, ear pins or earrings. Female students are permitted to wear a plain small round earring at each side if their ears have already been pierced.
  2. Male students cannot wear earrings or ear pins.
  3. No tattoos, make up, or nail polish.
  4. No fake eyelashes, coloured contact lenses or any accessories.
- (For further enquiries, please get in touch with a discipline head ahead of time.)*

(D) Sports Outfits

1. On the day of Physical Educations, students can wear sports outfits to school.
2. During Physical Education lessons, students are not allowed to wear sports shoes with high heels. Sports shoes should be mostly white, and socks should be white.

*Students should keep in mind the rules stated above and follow them closely in order to build a good reputation for the school.*

Discipline Committee

PAOC Ka Chi Secondary School  
加拿大神召會嘉智中學

School Circular No. 42 (2019-2020)  
家長通告第四十二號 (2019 至 2020 年度)

【Deferral of Class Resumption on 20 April the Earliest】  
【延遲復課至最早 4 月 20 日】

敬啟者：

考慮到新型冠狀病毒疫情的發展，教育局決定進一步延長停課至不早於 4 月 20 日復課。

請家長留意下列安排：

1. 停課期間，校舍由上午 9:00 至下午 3:00 保持開放。
2. 請所有學生戴口罩回校，並先量度體溫。
3. 教育局宣佈文憑試如期舉行，3 月 2 日開始為本校中六學生的學習假期，我們鼓勵中六學生繼續努力溫習，盼望學生在文憑試取得最佳成績。如學生在學科上遇到任何疑難，歡迎在學科群組與老師聯絡，老師會樂意為學生解答。
4. 中六同學可於 3 月 9 日至 3 月 13 日上午 9:00 至下午 3:00，回校領取准考證及相關物資。
5. 有關 2020 年香港中學文憑試的考試須知及重要事項，可以瀏覽香港考試及評核局網頁 ([http://www.hkeaa.edu.hk/mobile/tc/hkdse/admin/student\\_s\\_handbook/](http://www.hkeaa.edu.hk/mobile/tc/hkdse/admin/student_s_handbook/))。校方也製作了短片供中六學生瀏覽 (<https://www.youtube.com/watch?v=ZaKP0CBGtJ0>)。
6. 透過不同的學習模式，做到「停課不停學」，學校在停課第五週及第六週(3 月 2 日至 15 日)舉辦閱讀雙週，學生須於 3 月 15 日或以前完成閱讀兩本自己喜愛的書籍 (中文書或英文書) 及兩篇英文剪報。有關詳情，請學生登入 GOOGLE CLASSROOM (<https://classroom.google.com>) 於「圖書館~閱讀雙週」/ “KC Library~Reading Weeks” 資料夾內查閱。如學生登入 GOOGLE CLASSROOM 遇上任何問題，請先看教學短片 ([https://youtu.be/QCX6YK27k\\_U](https://youtu.be/QCX6YK27k_U)) 或可致電回校查詢。
7. 學校設計了家長問卷調查學生於停課期間在家學習的進度，請家長幫忙填寫有關問卷，讓我們更掌握學生的需要和日常學習的進度，助老師更有效提供支援。倘若 貴子弟尚未完成網上練習，請家長鼓勵子女盡力完成。我們期望與家長緊密溝通，如遇有任何問題，歡迎家長與班主任聯絡，貴子弟也可在老師建立的群組與老師或班主任聯絡。
8. 停課第七週 (3 月 16 至 22 日)、第八週(3 月 23 至 29 日)、第九週(3 月 30 日至 4 月 3 日) 及復活節假期(4 月 4 至 17 日)，在這四個階段，各科老師會在 GOOGLE CLASSROOM 發放網上學習材料。( 學校會使用 GOOGLE CLASSROOM 或老師指定的平台收發學生網上功課，而之前使用的 GOOGLE DRIVE 則暫停使用。 )
9. 學校將於 3 月 16 日以 GOOGLE FORM 發有關學生成長活動的問卷，請學生於 3 月 23 日或以前填妥及呈交。
10. 學生津貼申請表最遲於 4 月 21 日交回學校。因需時核對資料，請家長準時交回申請表格。

11. 本校正式換季日期為 2020 年 5 月 4 日(星期一) , 學生須換穿整齊夏季校服。上列日期之前將視作調節期, 學生可選擇穿着冬季或夏季校服; 惟此日期之後, 學生必須全面換穿整齊夏季校服, 於有需要時, 可加穿學校指定毛衣(校冷)。有關夏季校服的樣式要求及儀容規定, 務請查閱學生規則手冊及另行派發予貴子弟的【學生校服儀容細則(夏季)】通告, 並叮囑 貴子弟嚴格遵行。

家長若對以上安排有任何疑問, 請致電 2441 3818 聯絡校方。

此致  
貴家長

校長



謹啟

二零二零年三月二日

加拿大神召會嘉智中學 (2019 至 2020 年度)  
【學生校服儀容細則 ( 夏季 )】

(甲) 總綱

學生校服儀容的規定，乃為培養學生端莊整潔、簡單樸實之生活習慣。學生應謹守學生手冊及本細則所列各項校服儀容規定，並時刻注意自己的服飾儀容及個人衛生，不得刻意打扮或崇尚潮流。

(乙) 校服守則

學生必須穿着校方規定之校服；有需要時，可以加穿校服。(請參考校方於學生手冊所列的樣式)

男生： 短袖白襯衣(恤衫)、深藍色西褲、黑色學生皮鞋及黑色學生短襪。

1. 襯衣須純白而無暗花、無褶、有明袋(無袋蓋)，袋上須縫有校徽，袋上及領上俱不得有鈕扣，衣背不得有褶。
2. 校褲須為深藍色西褲 (以校方所列的樣式為準)，不可太短或太長，長度至腳眼為準，褲管不得過窄或呈喇叭型，並須配戴黑色皮帶 ( 一寸闊 )。
3. 黑色平底學生皮鞋，鞋底不可釘上鞋碼；須穿黑色學生短襪，惟不得穿著「船襪」( 不可穿猿皮、漆皮皮鞋；亦禁穿皮靴、涼鞋及膠拖鞋 )
4. 須穿白色背心內衣 ( 內衣不得外露 )。

女生： 白色襯衣加連身格仔裙(以校方於學生手冊所列的樣式為準，留意中一至中三為同一款式，中四至中六為另一款式)、黑色學生皮鞋及純白學生長筒襪。

1. 校服裙長度 ( 裙腳 ) 須長及半膝，須配戴格仔布領帶，領帶必須修束整齊，校徽必須縫妥。
2. 黑色平底學生皮鞋，須穿着純白學生長筒襪 ( 不可穿猿皮、漆皮皮鞋；亦禁穿皮靴、涼鞋及膠拖鞋 )。
3. 須穿着白色內衣 ( 內衣不得外露 )。

(丙) 儀容守則

(1) 髮型方面 頭髮必須整齊及清潔，不得標奇立異，規則如下：

- 男生：
1. 梳正花旗裝或陸軍裝，不得剃光頭、Double Cut 或修剪標奇立異之髮型。
  2. 額前頭髮不得過眉，兩側長度不能到耳，挺立時背面髮腳不能觸及衣領，兩鬢長度不得過半耳。
  3. 不得電髮或染髮，禁用任何噴髮或定型等美髮用品，不得追求時尚造型。
- 女生：
1. 額前頭髮不得過眉，髮長及肩者必須用純黑或純深藍色索帶或幼髮圈向後束髮成馬尾或單髻狀，索帶或髮圈不得附帶任何飾物。
  2. 不得電髮或染髮，禁用任何噴髮或定型等美髮用品，不得追求時尚造型。
  3. 頭頂不可盤髮及束髻，頭上不可穿戴任何裝飾品。

(2) 飾物方面

1. 除校章及各課外活動屬會的徽章外，學生不得配戴任何飾物，如戒指、手繩、手鍊、手環、耳針、耳環等。女生有穿耳孔者，每邊耳朵只可穿帶小圓粒狀純色耳珠一枚。
2. 男生不得穿帶耳環、耳針等飾物。
3. 學生不得紋身、化妝及塗指甲油。
4. 學生不得配帶假眼睫毛、有色隱形眼鏡或任何人工修飾。  
(如有任何疑問，須事前向訓導主任查詢。)

(丁) 運動服裝 (以校方所列的樣式為準)

1. 上體育課當天，學生可穿著全套整齊運動服回校(運動褲須為長褲)。
2. 上體育課時，禁穿高筒運動鞋。運動鞋以白色為主。須穿上白襪。

**以上各項，本校學生必須致力謹守，並時刻遵行，以建立良好校風。**

訓導組 示

二零二零年三月二日

Please hand in the reply slip to your class teacher for transferring to the G.O. on or before 09/03/2020.

請於 09/03/2020 或之前將此回條交回有關班主任轉交予校務處處理。

## 【Reply Slip 回條】

Dear Principal,

I have read and understood the details of School Circular No. 42 regarding **【Deferral of Class Resumption on 20 April the Earliest】** .

敬覆者：

頃接家長通告第四十二號，藉悉 貴校有關**【延遲復課至最早四月二十日】**事宜。

此覆

加拿大神召會嘉智中學校長

Name of Student	學生姓名:	_____
Class	班 別:	_____
Class Number	學 號:	_____
Name of Parent	家長姓名:	_____
Signature of Parent	家長簽名:	_____
Date	日 期:	_____