

**PAOC Ka Chi Secondary School**

加拿大神召會嘉智中學

**School Circular No. 8 (2018-2019)**  
**家長通告第八號 (2018 至 2019 年度)**

**【 Open Class 2018-2019 】**  
**【 2018-19 年度教學開放日 】**

28 September 2018

Dear Parents,

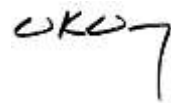
In order to facilitate professional dialogue and enhance quality teaching, our school will launch an Open Class from 12:00 noon to 3:00 pm on 2 November 2018 (Friday). You are cordially invited to attend.

The programmes of the day are as follows:

Time	Programmes	Teacher in-charge	Remark
12:00 – 12:10	Registration		
12:10 – 12:15	Welcome	Vice Principal Ms. Chan C.H.	
12:20 – 13:00	Lesson Observation (Chinese)	1F: So KP 1H: Yau CM 1L: Lam SO	
13:00 – 14:00	Lunch gathering (with principal, vice principal, class teachers, parents and students)	Vice Principal Ms. Cindy Tan Class teachers	\$20 (each parent)
14:30 – 15:00	Lesson Observation Multiple Intelligence Course	Vice Principal Ms. Cindy Tan Ms. Lai Chi Kei	

Please have the reply slip completed and returned to the class teachers on 5 October 2018. For any enquiries, please contact Vice Principal Ms. Chan Choi Ha at 2441 3818.

Yours faithfully,



Principal Wong Wai Keung

敬啟者：

為推動教育界專業交流，提高優質學校教育素質，本校謹訂於二零一八年十一月二日（星期五）中午十二時至下午三時舉行本年度教學開放日，誠邀 貴家長撥冗蒞臨賜教，交流心得。

當日程序如下：

時間	內容	負責人	備註
12:00 – 12:10	登記及接待		
12:10 – 12:15	歡迎	陳彩霞副校長	
12:20 – 13:00	觀課 (中文)	1F：蘇家寶老師 1H：丘仲雯老師 1L：林瑞安老師	
13:00 – 14:00	午餐聚會 (校長、副校長、班主任、家長和學生共進午膳)	陳思慈副校長 所有班主任	\$20 (每位家長)
14:30 – 15:00	觀課 多元智能自選課	陳思慈副校長 賴子琪老師	

敬請填妥回條，於十月五日交回給班主任，以便辦理。如有任何查詢，歡迎隨時致電 2441 3818 與陳彩霞副校長聯絡。

此致

貴家長

校長



謹啟

二零一八年九月二十八日

**【 Reply Slip on Open Class 】**

**【 教學開放日活動回條 】**

(Submit the reply slip to class teachers on or before 5 October 2018)

(回條須於二零一八年十月五日或以前交回班主任)

Dear Principal,

Having received the **School Circular No. 8** on **【 Open Class 2018-19 】**, I know the details of the function.

敬覆者：頃接**家長通告第八號**，藉悉 貴校有關教學開放日活動事宜。

- I cannot join the function 本人未能出席
- I want to join the function on 2 November, 2018, including:  
本人欲報名參與 2018 年 11 月 2 日教學開放日活動，包括：
- Lesson observation 觀課 12:00 – 13:00
- Lunch gathering 午餐聚會 13:00 – 14:00
- Lesson observation 觀課 (Multiple Intelligence Course 多元智能自選課) 14:30 – 15:00

Parent(s) attending 觀課家長姓名： 1. \_\_\_\_\_  
2. \_\_\_\_\_

Lunch Fee 午膳費用 (\$20/parent 家長) Total 合共：\_\_\_\_\_

此覆

加拿大神召會嘉智中學校長

Name of student 學生姓名： \_\_\_\_\_

Class 班 別： \_\_\_\_\_

Class number 學 號： \_\_\_\_\_

Parent's name 家長姓名： \_\_\_\_\_

Parent's signature 家長簽名： \_\_\_\_\_

Date 日 期： \_\_\_\_\_