

**PAOC Ka Chi Secondary School**  
加拿大神召會嘉智中學  
**School Circular No. 2 (2018-2019)**  
家長通告第二號 (2018 至 2019 年度)  
**[Junior Form Lunch Policy]**  
[初中午膳政策]

3 September 2018

Dear Parents,

It is our school policy that junior form students should have lunch at school during normal school days. The details of the policy are as follows:

1. Targets: S.1 to S.3 students.
2. Aims:
  - To enhance students' sense of belonging to our school.
  - To increase communication between students and teachers.
  - To develop students' self-discipline.
  - To develop students' healthy lunch habit.
3. Method:
  - In order to develop students' healthy lunch habit, students are required to either order their lunch from the school tuck shop or bring their own lunch boxes. (Parents can choose to bring their own lunch boxes to school.)
  - In order to increase the quality of lunch provided by the school tuck shop, the lunch service is 'On Spot', hoping that the food is nutritive and served warm.
  - Lunch menu and payment slip for September will be distributed to students within the school opening week. Each lunch box costs HK\$20.0. Parents and students could decide whether to order or not.

In addition to the scheme stated above, the junior form students can also apply for the "Lunch Outside" scheme on a whole-class basis, which aims to encourage self-discipline and good order in classroom as well as students' self-management. Well-behaved students are permitted to have lunch out of the school once a week on Friday (no replacement in case of holidays).

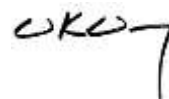
Students can apply for the scheme through their respective class teachers. The school will approve of the application if the class meets the requirements of daily class order assessment which lasts for the entire school year. If class order is unsatisfactory, students have to stay in school for lunch. Announcement will be made early in the week through the school website.

If students are allowed to have lunch outside, the lunch fee will be refunded on a monthly basis in the form of lunch-box vouchers, which can be used to order lunch boxes or other food in the tuck shop at the same price.

The "Lunch Outside" scheme is not compulsory. Teachers will take care of those who choose to have lunch at school.

Thanks for your attention to the above arrangements and please sign the reply slip and hand it in to the class teacher.

Yours faithfully,



Principal Wong Wai Keung

Please return the reply slip to class teacher on 4 September 2018. The class teacher will submit the reply slips to the school office for filing.

敬啟者：

「留校午膳」是本校對初中同學的一貫政策，本年度是項政策的實施詳情如下：

1. 對象：中一至中三級學生。
2. 目標：
  - 加強學生對學校的認識及歸屬感；
  - 增進學生與老師之間的溝通；
  - 培養學生的自治能力；
  - 培養學生有健康的午膳習慣。
3. 方法：
  - 為鼓勵同學養成良好的午膳習慣，同學需向食物部訂飯、學生自攜飯盒或由家長帶午飯到校。
  - 為提高食物部午膳食物的質素，本年度食物部午膳的分發模式仍採用「現場分饊添飯」，務求食物能「適溫適食」。
  - 9月份的飯單和付款回條將於開學週內派發，每個午餐費用為港幣\$20.0，供學生及家長選購。

此外，為鼓勵同學於課堂自律守規，共同建立良好的上課秩序，同學可以全班名義參加「午膳自由行」計劃，達標班別的學生逢星期五可享受有一天自由外出享用午膳的機會(若遇上當天為假期，則不另補替)。

各班學生可經班主任向校方申請參與是項計劃，評定課堂秩序良好的班別均可獲批准參加。校方每天評估各班上課秩序，若某星期評估表現欠佳，該班下一個星期五須暫停參加是項計劃一次而要留校午膳。本校於每星期初透過學校互聯網公佈該星期五獲准外出午膳的班別，以供家長查閱。

倘學生獲准參加「午膳自由行」計劃，星期五當日的飯款將由午膳供應商採用飯券形式於下月退回，學生可於下月預售的飯款內扣減。如下月份學生不再訂購飯盒，所持有之飯券可於下月份在食物部換取相同款項的食物。

本計劃絕非強制參與，家長可自由選擇是否讓貴子弟參加，本校會安排老師照顧留校午膳的學生。貴子弟參加與否，祈請示覆為盼！

此致

貴家長

校長



謹啟

二零一八年九月三日

請於二零一八年九月四日(星期二)將本回條交回班主任，班主任收集全班回條後交校務處備案。

## 【 Reply Slip 回條】

Dear Principal,

Having received the school circular No.2 (2018-2019) on 【Junior Form Lunch Policy】 , I  
敬覆者：頃接家長通告第二號藉悉貴校有關【初中午膳政策】，本人

- \* agree 同意  
 disagree 不同意

to my child joining the “Lunch Outside” scheme and accept related arrangements.  
敝子弟參加「午膳自由行」計劃，並接納有關安排。

此覆

加拿大神召會嘉智中學黃偉強校長

Name of Student	學生姓名	_____
Class	班別	_____
Class Number	學號	_____
Name of Parent	家長姓名	_____
Signature of Parent	家長簽名	_____
Date	日期	_____

( \* Please “✓” in either box 請在其中一項加“✓” )