

**PAOC Ka Chi Secondary School**  
加拿大神召會嘉智中學  
**School Circular No. 15 (2017-2018)**  
家長通告第十五號 (2017 至 2018 年度)  
**Mobile App for School-Parent Communication**  
使用手機應用程式處理家校溝通事宜

10 November 2017

Dear Parents,

To strengthen school-parent communication, our school will use eClass Parent App to issue school circulars and send out instant updates.

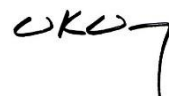
Our School will launch the eClass Parent App in full operation starting on 24 November 2017. We would like to remind parents who have yet to download the mobile app to do so as soon as possible. The eClass Parent App provides the following functions:

1. Parents can use the eClass Parent App to check all the issued school circulars and sign the reply-slips online.
2. Parents can check all the school circulars issued in the past.
3. Parents can check daily homework log. (Available only for parents of S.1-S.3 students)
4. Parents can receive instant updates and school announcements on mobile phones.
5. Parents can check the attendance of their child.
6. Parents can check the school calendar.

The **eClass Parent App** can be downloaded and installed from Google Play or Apple App Store. If you have forgotten your password or login name, please sign this printed reply slip. We will give you the login name and a new password as soon as possible.

The e-circular of this school notice is available on the eClass Parent App. **Parents can read and sign this e-circular online. After signing the e-circular, parents are not required to submit the printed reply slip again.**

Yours faithfully,



Principal Wong Wai Keung

敬啟者：

為加強家長與本校的溝通，本校將全面使用 eClass Parent App 發放學校資訊。

由 2017 年 11 月 24 日起，本校將全面使用 eClass Parent App，到時本校將不會發放紙張通告，若家長仍未安裝有關手機應用程式，請盡快安裝。而 eClass Parent App 將提供以下功能：

1. 可使用該手機應用程式檢閱所有由本校所發放的學校通告，並簽回有關通告；
2. 可查閱看學校曾發放的通告；
3. 可檢視每日家課表(僅供中一至中三學生家長)；
4. 可查看即時學校訊息；
5. 可了解貴子弟上學出席情況；
6. 可查閱學校的校曆表

家長可到 Google Play 商店或蘋果 App Store 下載 eClass Parent App。若家長忘記登入方法，可簽回後頁回條，我們會給你重發登入名稱及密碼。

此通告同樣會以電子通告形式發放，家長可登入 eClass Parent App 內查閱及回覆此通告。若家長已使用電子通告回覆，毋須簽回這實體通告。

校長



謹啟

二零一七年十一月十日

## Reply Slip

### 回 條

Dear principal,

I have received the school circular and understood the details regarding **【 Mobile App for School-Parent Communication 】** .

敬覆者：本人已知悉有關「使用手機應用程式處理家校溝通事宜」。

- I have activated the eClass Parent App, I don't need a new password.
- I need a new login name and password. Also,
  - I can download and install the App by myself.
  - I need help to install this App.

本人

- 已能使用 eClass Parent App 系統，不用另發密碼。
- 要求重新發放用戶名稱及新密碼，並且
  - 能自行安裝 eClass Parent App
  - 需要貴校協助安裝

此覆

加拿大神召會嘉智中學校長

學生姓名	Name of Student:	_____
班 別	Class:	_____
學 號	Class Number:	_____
家長姓名	Name of Parent:	_____
家長簽名	Signature of Parent:	_____
日 期	Date:	_____

**Parent does not require to return this reply slip if you have submitted the reply slip through eClass App.**

家長若已簽回電子通告，便不用交回這實體回條。